



Human Resources

DATE POSTED: May 20, 2005

REQ. # 05-127

**NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from 05-20-2005 TO 05-26-2005, but will remain open until filled.

DEPARTMENT/DIVISION
INFORMATION TECHNOLOGY

POSITION AVAILABLE
WEBMASTER

OF OPENINGS
1

STARTING SALARY
\$43,576.42 / year

COMMENTS

VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

JOB CODE: 566
PAY GRADE: 22
SALARY: \$43,576.42 - \$66,757.18
WEBMASTER

MAJOR FUNCTION: Responsible for the development, maintenance, and support of all of the County's web-based technology needs, plans, and strategies. Responsibilities include multiple Internet and Intranet sites, web applications, streaming media, and web cams.

KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:

Knowledge: Strong functional and demonstrable knowledge of IIS, HTML, ASP, JavaScript, Adobe Acrobat, Microsoft Office Suite, SQL Server and Scripting, Windows Sharepoint Services, and CSS.

Abilities: Must have the ability to manage multiple projects simultaneously, to multitask and prioritize deadlines, to work independently as well as with a team, and to produce quality documentation. Excellent interpersonal, verbal, and written communication skills are a must. Ability to establish and maintain effective working relationships with the public and fellow employees.

ESSENTIAL JOB FUNCTION: Manages multiple websites and all web-related projects. Administers content management system. Administers and supports multiple web cams. Interfaces with other teams and departments in the development and support of streaming media and archived media applications. Performs related work as requested or assigned.

ESSENTIAL PHYSICAL SKILLS: Use of both hands and fingers with dexterity. May be called upon to lift objects greater than 30 pounds. Occasional walking and standing. Vision must be good enough to be able to read instructions manuals. Must have good command of English language and be able to hear normal telephone conversations. Good hand/eye coordination.

WORK HAZARDS: Extensive use of computer monitor or reference materials may affect vision.

SAFETY EQUIPMENT: None.

EDUCATION: BA/BS degree in Computer Science or a related field preferred. A comparable amount of training and/or experience may be substituted for the minimum education qualifications.

REQUIRED EXPERIENCE: Experience with IIS, HTML, ASP, JavaScript, Adobe Acrobat, Microsoft Office Suite, SQL Server and Scripting, Windows Sharepoint Services, and CSS.

DESIRED EXPERIENCE: Red Dot Content Management System, Microsoft Visual Studio, .NET, Visual Basic and VB Script, Shopping Carts, HRIS, XSL, Streaming Media Applications, and Crystal Reports.

LICENSE, CERTIFICATION OR REGISTRATION: A valid Florida driver's license is required with a good driving record.

July 2004

Union	Non-Union ✓	Exempt ✓	Non-Exempt
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